

Position Description
Development Director

Santa Clara County Creeks Coalition
Available as early as July 30, 2016
June 5, 2016

The Santa Clara County Creeks Coalition is seeking a Development Director to assist the Executive Officer in developing and implementing a plan to secure funds to serve as local match for grants and to secure grants and other income supportive of the mission of the organization.

The Creeks Coalition has been in operation since 2005. The Mission of the Creeks Coalition is to transform our creeks into living streams – full of the fish, birds, plants and other wildlife that once were abundant in the riparian corridors of our streams – and with opportunities for citizen enjoyment of the creeks in a manner compatible with a healthy ecosystem.

The Development Director shall:

1. Review the mission, grant history, current funding and develop a financial plan and grant and other income strategy to sustain the organization beyond July 2017.
2. Develop membership system and outreach plan
3. Write grant applications

Compensation: \$30,000 (hours negotiable)

Time Frame: as early as July 30, 2016 to June 30, 2017

Location: Santa Clara County, California

Application should include: Resume, references, narrative discussion of why you are interested in this position and how your experience has prepared you to successfully fulfill the duties of the position. Apply by July 15, 2016.

Apply to: Richard McMurtry, 24010 Summit Road, Los Gatos, CA 95033
RMcMurtry@Baymoon.com. Google Phone: 408-620-4476